

E-Tutorial

1. Password Format For Deductor.
2. Password Format For Taxpayer.



Password Format For Deductor

Functionality	Password	Example
Registration	<p>Password should contain a minimum of 8 alpha numeric characters with at least one letter in upper case.</p> <p>While entering Password Special characters allowed are: Space, Comma (,), Ampersand (And) (&), Colon (:)</p> <p>(This is not mandatory to use special characters but user can use it to make strong password).</p>	Example : Password123
Conso File	TAN_Request Number in capital letter	Example: ABCD12345E_12345
Justification Report	<p>JR_TAN_FormType_Quarter_FY for statement processed at TRACES.</p> <p>For the Statements processed prior to Oct'12 , justification Report will be available in .CSV Format with no password. However, password may be Regular Return Token Number if required.</p>	JR_AAAA11111A_24Q_Q3_2010-11 123456789123564
Form 16/16A/27D/TBR	TAN in capital letters	AAAA11111A
Intimation received through E-mail/Inbox	First Four Letters of TAN_ Date of Filing of Regular Statement (Date should be in the format of DDMMYYYY)	AAAA_01012011

Please note :- No password for offline correction

Password Format For Taxpayer

Functionality	Password	Example
Registration	<p>Password should contain a minimum of 8 alpha numeric characters with at least one letter in upper case.</p> <p>While entering Password Special characters allowed are: Space, Comma (,), Ampersand (And) (&), Colon (:)</p> <p>(This is not mandatory to use special characters but user can use it to make strong password)</p>	Example : Password123
Form 26 AS	Date of Birth (in DDMMYYYY format)" of Taxpayer as per PAN	If your date of birth is 01-Feb-1980, password will be 01021980
Form 16B/16C/16D/16E	Date of birth of Buyer/Tenant/Payer/Buyer of VDA as per PAN in DDMMYYYY" format	If your date of birth is 01-Feb-1980, password will be 01021980
26QB/26QC/26QD/26QE Justification Report	PAN of the Buyer/Tenant/Payer/Buyer of VDA in Capital Letters	ABCPS1234D
Intimation through e-mail	PAN in small letters followed by Date of Birth of Taxpayer	asbdf1234t12031985

THANK YOU

Please Note:

- 1) **For Feedback** : You can share your feedback on contactus@tdscpc.gov.in
- 2) **For any Query** : You can raise your concern on “Request for Resolution” as Online Grievance on TRACES Website.
- 3) **For any query related to website:** You can raise your concern on below mentioned numbers
Toll Free Number - 1800103 0344
Land Line Number - 0120 4814600